



POSTGRADUATE IN PRODUCTION ENGINEERING NOTICE 2024.2 / REGISTRATION
The Department of Industrial Engineering of the Pontifical Catholic University of Rio de Janeiro announces the opening of registrations for the selection of candidates for the Postgraduate Program in Production Engineering (Masters and Doctorate) to begin in August 2024.

Registration period: until June 18, 2024 Documents

Master's Candidates:

1. Two reference letters: In the online form, the candidate will indicate the names and emails of two contacts and the system will send them a link, requesting them to fill out a reference letter online. Manually completed letters will not be accepted;
2. Curriculum Vitae: Preferably from the Lattes Platform (generate full PDF version);
3. Study Plan: Fill out the form available at PESTUDOSMESTRADO.DOC and upload the PDF version to the registration system. In this form, the candidate will inform the area of concentration of interest, the line of research linked to the area of concentration (among the areas and lines available on the Program website) and the motivation for choosing the Program and line of research;
4. Graduation transcript;
5. Diploma or certificate of graduation completion;
6. Birth or Marriage Certificate;
7. Candidates with an employment relationship:
Letter from the employer, supporting the study plan and authorization to comply with the course's minimum workload of 18 hours per week; OR
Personal letter from the candidate in the documentation declaring that they are aware of and committed to complying with the study plan with a minimum workload of 18 hours per week.

Options:

1. Scholarship request form - Fill out the form available at BOLSAESTUDOSMESTRADO.DOC and upload the PDF version to the system;
2. Digital copy (in PDF) of works of academic relevance - The system allows these documents to be uploaded in the "Other Documents" item. Can be

Attached undergraduate coursework, articles published in journals or scientific events, or Scientific Initiation reports.

1. Other certificates of completion;
2. Other documents - The system allows these documents to be uploaded under the "Other Documents" item.

Doctorate Candidates:

1. Two reference letters: In the online form, the candidate will indicate the names and emails of two contacts and the system will send them a link, requesting them to fill out a reference letter online. Manually completed letters will not be accepted;
2. Curriculum Vitae: Preferably from the Lattes Platform (generate full PDF version);
3. Study Plan: Fill out the form available at PESTUDOSDOCTORADO.rtf and upload the PDF version to the registration system. In this form, the candidate will inform the area of concentration of interest, the line of research linked to the area of concentration (among the areas and lines available on the Program website) and the motivation for choosing the Program and line of research. It is also necessary to define, together with the teacher and future advisor, the subjects to be studied.
4. Undergraduate transcript;
5. Master's academic record;
6. Diploma or certificate of graduation completion;
7. Diploma or certificate of completion of the Master's degree;
8. Birth or Marriage Certificate;
9. Bonded Candidates:
 - Letter from the employer, supporting the study plan and authorization to comply with the minimum course load OR
 - Personal letter from the candidate in the documentation declaring that they are aware of and committed to complying with the study plan and the minimum workload;
10. Research Plan: Fill out the form available at FORM_ACEITAÇAOOUTORADO.rtf and upload the PDF version to the registration system. The Research Plan must be signed by the professor who will guide the candidate in the doctorate;

Options:

1. Scholarship request form - Fill out the form available at BOLSAESTUDOSMESTRADO.DOC and upload the PDF version to the system;
2. Works of academic relevance - Can be attached to the Master's dissertation and/or articles published in journals and/or scientific events that have the candidate as author (all in PDF format);
3. Other certificates of completion - Certificates may be attached stating that the student has completed MBA, specialization courses, among others;
4. Other documents.



REGISTRATION PROCEDURES

Registration can be done via the following address:
http://www.ccpa.pucrio.br/inscricao_pos/

The candidate must create their registration by filling in the fields: Candidate's full name; Valid email to receive password; Desired Course: Click on "Master's or Doctorate" Program for which you wish to submit your application: Click on "Postgraduate in Production Engineering". After receiving the password, the candidate must re-enter the System to register.

Visit <http://www.ind.puc-rio.br/>

For information about the Program and obtaining forms to enroll in master's and doctoral courses.

Vacancies

The Postgraduate Program in Production Engineering offers up to 15 (fifteen) places for the Master's course and 15 (fifteen) for the Doctorate course.

Affirmative Action Policies

Based on MEC Normative Ordinance No. 13/2016, which provides for the adoption of Affirmative Actions in Postgraduate Studies, State Law 6,914/2014, which provides for the admission system for Postgraduate courses and Federal Law 14,723 /2023, which provides for the promotion of affirmative action policies for the inclusion of black, brown, indigenous and quilombola people and people with disabilities in stricto sensu postgraduate programs, the Selection Process for Master's and Doctorate Courses in Engineering PUC-Rio production foresees quotas of 30% vacancies for black, indigenous, refugee candidates, people with social vulnerability and people with disabilities who are approved in the selection process, with one of the reserved places, obligatorily, to people with disabilities. Candidates must opt for a single group of quotas in the registration application, being classified according to the results of the selection process both in broad competition and in the classification of affirmative action vacancies.

Candidates for vacancies for black people, indigenous people, refugees, people with social vulnerability and people with disabilities must, when registering, choose to apply for action vacancies affirmative and send the required documentation as below. Adherence to affirmative action vacancies will be voluntary by filling out a self-declaration, according to the model in Annex I.

- Candidates socially recognized as such, black or brown, will be considered black, according to art. 2nd of Law No. 12,990/2014. The self-declaration will undergo a complementary evaluation procedure by the PUC-Rio Heteroidentification Committee.
- Candidates recognized as such will be considered indigenous. When registering, the indigenous candidate must present a letter

of your indigenous community or organization of origin, containing at least one signature of some leader attesting to your ethnic recognition.

- Candidates recognized as such will be considered quilombolas. When registering, quilombola candidates must present a Declaration of Belonging, issued and signed by the quilombola authority.

- Socially vulnerable people will be considered to be those who have attended high school in a public school or in a private school with a full scholarship, in addition to an income equal to or less than 1.5 minimum wages (one salary). -minimum and a half) per capita. For proof purposes, proof of scholarship (if received) and family income for the last 3 (three) months must be attached to the registration form.

Candidates who meet the requirements established by Federal Law No. 7853/1989 and Federal Decrees No. 3298/1999 and No. 5296/2004 will be considered people with disabilities. For proof purposes, a medical report issued in the last 6 (six) months, provided by a health institution, must be attached to the registration form, with a descriptive opinion of the disability, in accordance with the International Disease Code (ICD) and in accordance with the determinations established by Federal Law n° 7853/1989 and by Federal Decrees n° 3298/1999 and n° 5296/2004.

- People who present official recognition of refugee status as a mandatory prerequisite will be considered refugees, asylum seekers or humanitarian visa holders. For proof purposes, the following documents must be attached to the registration form: simple copy of the CPF, CNE or CIE (Individual Person Registration; National Foreigner Card); Foreigner Identity Card or Declaration issued by the CONARE (certificate of recognition of Refugee status) or Asylum request protocol.

The information provided at the time of registration and registration is the sole responsibility of the candidate, who must be responsible for any falsehood. In the event of a false statement being found, the successful candidate's enrollment will be canceled at any time during the course.

If a candidate withdraws from vacancies for black, indigenous, refugee, socially vulnerable or disabled people in an affirmative action vacancy, it will be filled by the candidate subsequently classified and approved, among those who competed through the affirmative action system.

Candidates who have registered for affirmative action vacancies, and who are also approved in the broad competition, may be enrolled in the broad competition vacancy, thus allowing other candidates to Those registered for affirmative action vacancies, if approved in the selection process, occupy the affirmative action vacancies.

In the event that there are no successful candidates who opt for affirmative action vacancies in sufficient numbers to fill the reserved vacancies, the remaining vacancies will be reverted to broad competition and will be allocated



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to the other approved candidates, observing the order of classification in the selection process and distribution between the lines.

Contact: PUC-Rio Customer Service

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Attachment I

POSTGRADUATE PROGRAM IN PRODUCTION ENGINEERING

NOTICE 2024.2

SELF-DECLARATION FOR THE PURPOSE OF COMPETITION IN THE MODALITY OF
RESERVING VACANCIES FOR BLACK, BLACK, INDIGENOUS, REFUGEES, PEOPLE WITH
SOCIAL VULNERABILITY AND PEOPLE WITH DISABILITIES

I,

Date of Birth: / / , Birthplace:

(City, State, Country), ID: Date of issue: / / , Issuing body: , C.P.F: .
. - , Marital status: , Address: , CEP , City: , State: , Landline: ,
Cell phone: , E-mail: I am aware of and agree with the rules of the
selection notice for the 2023 doctorate of the Postgraduate Program in
Production Engineering at PUC-Rio, declaring myself
and being socially recognized as such. For this reason, I choose to
compete in the vacancy reservation modality for
.

from 2024.

(signature)

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